

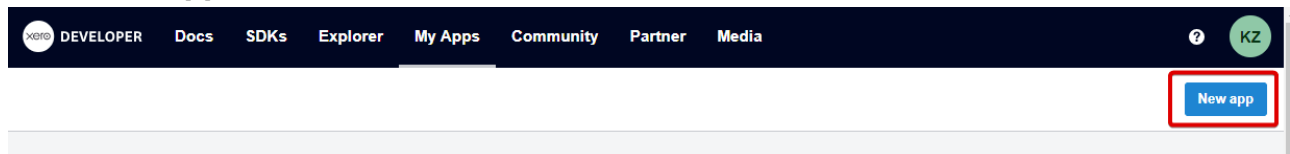
Totem Integration with Xero

#1 Create application on Xero

Add integration from Developer Center

<https://developer.xero.com>

Click **[new app]** button and fill in the form.



App Name: Totem Integration

Integration Type: WEB app

Company or Application URL: <https://YOUR-COMPANY-NAME.gainplus.asia>

Redirect URI:

https://YOUR-COMPANY-NAME.gainplus.asia/payroll/index.phpmod=settings&view=plugin&plugin_key=xero

A screenshot of the 'Add a new app' form in the Xero Developer Center. The form is a white modal window with a dark blue header. It contains the following fields and options:

- App name:** A text input field containing 'Totem Integration Demo'.
- Integration type:** A section with three radio button options:
 - Web app** (selected): Standard auth code. Connect up to 25 organisations before certification.
 - Mobile or desktop app**: Auth code with PKCE. For native apps that can't securely store a client secret. Connect up to 25 organisations before certification.
 - Custom connection**: Premium one-to-one integration that utilises the client credentials grant type. Only available to Xero organisations in UK, Australia and New Zealand.
- Company or application URL:** A text input field containing 'https://YOUR-COMPANY-NAME.gainplus.asia'.
- Redirect URI:** A text input field containing 'https://YOUR-COMPANY-NAME.gainplus.asia/payroll/'.
- Terms & Conditions:** A checkbox labeled 'I have read and agree to the Xero Developer Platform Terms & Conditions' is checked.
- Buttons:** 'Cancel' and 'Create app' buttons at the bottom right.

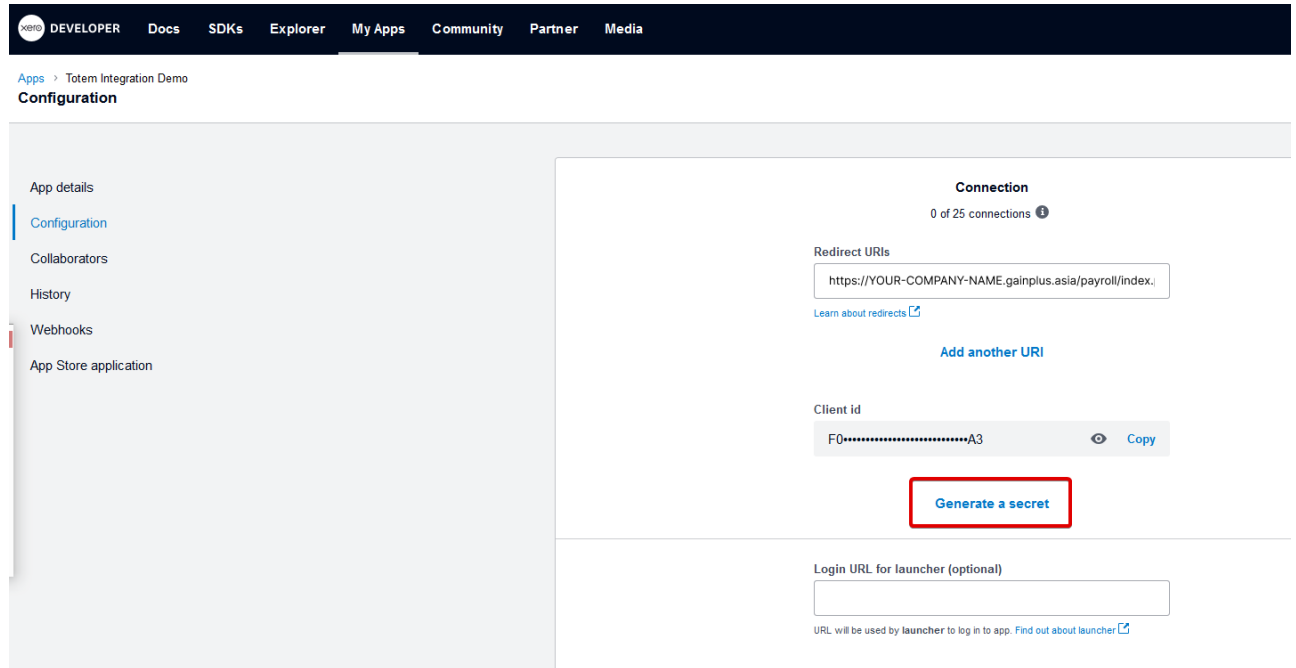
#2 Generate secret

Now from application details go to Configuration and Generate a secret.

You will need secret with Client id to setup the integration on Totem.

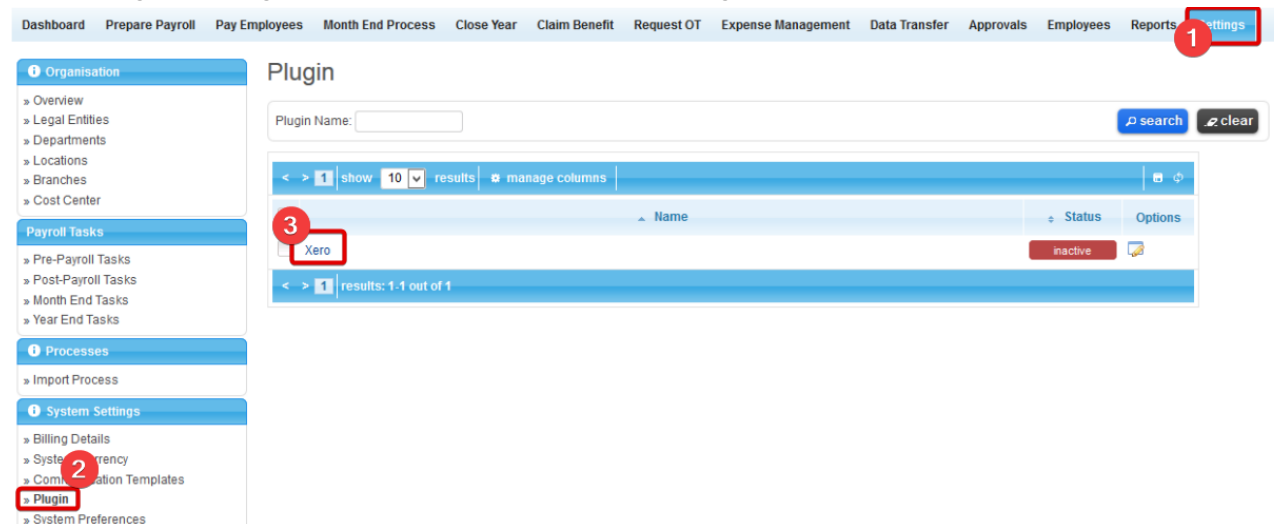
Copy secret once you generate it otherwise it wont be available.

This step will conclude setup on Xero.



#3 Connecting Totem to Xero

Go to Plugin management screen from Totem Settings.



Enter Client ID and Secret previously defined on Xero and click **[establish link]** button.

Dashboard Prepare Payroll Pay Employees Month End Process Close Year Claim Benefit Request OT Expense Management Data Transfer Approvals Employees Reports **Settings**

1

2

3

Plugin

Plugin Name: [search](#) [clear](#)

Name	Status	Options
Xero	inactive	

< > 1 show 10 results results: 1-1 out of 1

Organisation

- Overview
- Legal Entities
- Departments
- Locations
- Branches
- Cost Center

Payroll Tasks

- Pre-Payroll Tasks
- Post-Payroll Tasks
- Month End Tasks
- Year End Tasks

Processes

- Import Process

System Settings

- Billing Details
- System Currency
- Communication Templates
- Plugin**
- System Preferences

You will then be prompted by Xero to confirm of the requested permissions.

Note if you are using Xero to manage multiple entities with your account, you will be asked to select which entity you would like to connect.

Totem Integration Demo
wants access to:

Organisation data

Totem Integration Demo
View and manage your:

- Organisation settings
- Attachments
- Business transactions
- Contacts

View your:

- General ledger

User account information

Tony Stark
View your name, email, and user profile.

By allowing access, you agree to the transfer of your data between Xero and this application in accordance with Xero's [Terms of use](#) and the application provider's terms of use and privacy policy.

You can disconnect at any time by going to [Connected apps](#) in your Xero settings.

[Allow access](#)

[Cancel](#)

Once accounts are connected system will display connection details (highlighted below) and list of accounts matching your cost center setup.

Dashboard
Prepare Payroll
Pay Employees
Month End Process
Close Year
Claim Benefit
Request OT
Expense Management
Data Transfer
Approvals
Employees
Reports
Settings

Organisation
> Overview
> Legal Entities
> Departments
> Locations
> Branches
> Cost Center

Employees
> Employee Details
> Administrative Staff
> Payroll Access Permissions

Payroll
> Preparation & Approval
> Deduction Categories
> Income Categories
> Payroll Schedule
> Provident Fund
> PVD Plan
> Social Security Rates

Development Settings
> Banks
> Configuration
> Tax Deductions
> Tax Rates
> Languages
> Translations
> Word Groups

Benefit & Expense
> Benefit Category
> Benefit Profile

xero submit alert

active

Xero

Name:
Xero

Description:
description

URL:
https://YOUR-COMPANY-NAME.gainplus.asia/payroll/index.phpmod=settings&view=plugin&plugin_key=xero

How to handle transactions same gl

transfer method
☒ Combine
☐ separate base on cost center

Client ID:
F06234CCA9B746DFA3D7CF172D7B1DA3

Client Secret:
BUMYR5ix_hOhVPHnw0pSJ6AGow8ageaxircVARcmbxVgWTB4e

Code:
KOcMB8wTmIKamZvAa_FIELUXODVHsr3QPSNjQrJdHFY

Tenant ID:
Totem Integration Demo : d9bae30d-aad2-4c06-9f61-6eed9e61a2b3

plugin save

disable integration

Cost Center Validation (63 Problem(s))

admin (11 Problem(s))

Name	GL Code	Status	Xero Account
Salary	adminSal	unknown	
Bonus	adminBo	unknown	
Unpaid Leave	adminLWOP	unknown	
W/H tax	adminWHT	unknown	
SSO	adminSSO	unknown	

In order to verify/create accounts run the review process by clicking **[recheck accounts]** button on the bottom of this screen. That will confirm existence of accounts with matching code on Xero and show name of the Xero account as confirmation.

In case where account does not exists on Xero you can rectify this and rerun this process. If you do not use particular accounts it wont be required to set it up on Xero.

+ Software Development

- Technical (5 Problem(s))

Name	GL Code	Status	Xero Account
Telephone Allowance	44061	unknown	
Parking Allowance	44022	unknown	
Reimb	44024	unknown	
Off Site Allowance	44024	unknown	
Other Allowance	44013	unknown	

recheck accounts

That will then allow you to transfer monthly journals directly from Totem to Xero.

Month Pending Processing

June 2020
redo this month

Period	Description	Pay Date	Employees	Net Pay	Approved Date
Jun 2020	test gps June	26 Jun 2020	Employees (1)	19,250.00	21 Jan 2022

i complete tasks for month end process

<div> <div></div> Pay Salaries </div> <div> <div>Select Payment Method</div> <div>mark completed</div> </div>
<div> <div></div> Transfer to Xero </div> <div> <div>process Xero transfer</div> <div>mark completed</div> </div>
<div> <div></div> Submit SSO1-10 </div> <div> <div>generate SSO 1-10</div> <div>mark completed</div> </div>
<div> <div></div> Submit PND1 </div> <div> <div>generate P.N.D. 1</div> <div>mark completed</div> </div>
<div> <div></div> Provident Fund Submit </div> <div> <div>generate PVD report</div> <div>mark completed</div> </div>

✓ complete June 2020 processing

Transfer to Xero

Cost Center: Cost Center A

Name	GL Code	Xero Account	Debit	Credit
Salary	SA	Salary SA	20,000.00	
SSO	SSO	SSO SSO		750.00
SSO liability account	SSOLA	SSO liability account SSOLA		750.00
SSO expense account	SSOEA	SSO expense account SSOEA	750.00	
Bank transfer	BF	Bank transfer BF		19,250.00

Cancel

Print

Proceed